FEDERAL TRAVEL REGULATION GSA Per Diem Bulletin FTR 13-04

TO: Heads of Federal Agencies

SUBJECT: Mid-year Fiscal Year 2013 Maximum Per Diem Reimbursement Rates in the States of Oklahoma and Texas

1. What is the purpose of this bulletin? The General Services Administration's (GSA) mid-year per diem review has resulted in lodging and meal allowance changes for certain locations within the continental United States (CONUS) to provide for reimbursement of Federal employees' expenses covered by per diem.

This bulletin adds one new non-standard area (NSA): Enid, Oklahoma (Garfield County); and adjusts the rate in one current NSA, Midland, Texas (Midland County).

- 2. What is the background of this bulletin? This bulletin, once published on the GSA website, effects a revision of the per diem rates prescribed by GSA's Office of Governmentwide Policy (OGP) for CONUS. Notices published periodically in the <u>Federal Register</u> and the changes posted on the GSA website now constitute the only notification of revisions in CONUS per diem rates to agencies. CONUS per diem rates are published as FTR per diem bulletins available on the Internet at www.gsa.gov/perdiem and www.gsa.gov/bulletins.
- 3. <u>Can agencies authorize actual expense reimbursement if their travelers cannot find rooms at the per diem rates?</u> If per diem rates are insufficient to meet expenses, the FTR permits actual expense reimbursement, pursuant to FTR §§301-11.300 through 301-11.306.
- 4. What is the effective date of this bulletin? This bulletin is effective April 1, 2013, and applies to travel performed on or after April 1, 2013.

5. Whom should I contact for further information? For clarification of content, contact Ms. Jill Denning, OGP, Office of Asset and Transportation Management, at (202) 208-7642 or by e-mail at travelpolicy@gsa.gov. Please cite FTR Per Diem Bulletin 13-04.

By delegation of the Administrator of General Services Administration,

Kathleen M. Turco

Associate Administrator

Office of Governmentwide Policy

Hospen W. Juco

Attachment

FY2013 Midyear Per Diem Changes

Changes Effective April 1, 2013

Locality	Lodging	M&IE
OKLAHOMA		
Enid (Garfield County)		
October 2012 – March 2013	\$77	\$46
Beginning April 1, 2013	\$103	\$56
TEXAS		
Midland (Midland County)		
October 2012 – March 2013	\$95	\$51
Beginning April 1, 2013	\$161	\$56